



**Request Closure for Professional Development Day  
Appendix D: Request for Closure to Attend Conference (modified for DC Early EdX)**

**FOR SUBSIDY PROGRAMS ONLY**

**DC Early Educator Experience (DC Early EdX)**

**April 11, 2025, 9:00 a.m. - 4:00 p.m.**

**Approved Trainer ID: E-174-S24**

[info@dcearlyedx.org](mailto:info@dcearlyedx.org) / [www.dcearlyedx.org](http://www.dcearlyedx.org)

**Complete These Four Steps and Submit Form by March 18, 2025**

- Step 1.* Enter the name of facility here: \_\_\_\_\_
- Step 2.* Register each staff attending DC Early EdX. Each staff person needs their own registration. Do not use the same email address for each staff person. Register early, this will likely be a sold-out event.
- Step 3.* Fill out Appendix A and Appendix D
- Step 4.* Submit the completed forms to your Education Services Monitor by **March 18, 2025**, for review.
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**Session Information**

**Opening and Closing Sessions**

- **Overview:** Conference keynotes and other learning experiences will reinforce the content of the breakout sessions. Content will be customized to reflect age groups of children and role of the educator.
- **Core of Knowledge Areas:** #4 Curriculum (2 hours) and #12 Personal Development and Self Care (2 hours)

**High-Impact Teaching Practices for Early Childhood Educators (Birth to 3 Educators, Family Child Care Educators, Pre-K to Grade 3 Educators, and Administrators)**

- **Overview:** This session will provide an opportunity for participants to examine their own practice and deepen their understanding of a broad repertoire of developmentally appropriate and evidence-based teaching approaches for young children birth through age 8.
- **Core of Knowledge Area #4:** Curriculum (1.5 hours)

**High-Impact Mental Wellbeing Practices for Early Childhood Educators (Birth to 3 Educators, Family Child Educators, Pre-K to Grade 3 Educators, and Administrators)**

- **Overview:** This session will provide an opportunity for participants to examine their own identity and mental wellbeing, and how this impacts the young children they support. Participants will deepen their understanding of a broad repertoire of mental wellbeing practices.
- **Core of Knowledge Area #12:** Personal Development and Self Care (1.5 hours)



**Appendix D**  
**Request for closure to attend a conference**

*This form should be used to request attendance at a conference sponsored by independent training establishment.*

Please note: Your request for closure is conditionally approved pending verification of attendance. Conference organizers will provide attendance records to OSSE after the conference concludes. Final approval for closure will be granted upon confirmation of attendance

Facility Name:
Date(s) of conference: Friday, April 11, 2025
Name of Conference: 2025 DC Early Educator Experience (DC Early EdX)
Conference Attendees - Attach Appendix A- Training Attendance Staff List
Overview of conference content- can attach course descriptor/digital conference guide
<b>Session Information</b>
<p><b>Opening and Closing Sessions</b></p> <ul style="list-style-type: none"> <li>• <b>Overview:</b> Conference keynotes and other learning experiences will reinforce the content of the breakout sessions. Content will be customized to reflect age groups of children and role of the educator.</li> <li>• <b>Core of Knowledge Areas:</b> #4 Curriculum (2 hours) and #12 Personal Development and Self Care (2 hours)</li> </ul>
<p><b>High-Impact Teaching Practices for Early Childhood Educators (Birth to 3 Educators, Family Child Care Educators, Pre-K to Grade 3 Educators, and Administrators)</b></p> <ul style="list-style-type: none"> <li>• <b>Overview:</b> This session will provide an opportunity for participants to examine their own practice and deepen their understanding of a broad repertoire of developmentally appropriate and evidence-based teaching approaches for young children birth through age 8.</li> <li>• <b>Core of Knowledge Area #4:</b> Curriculum (1.5 hours)</li> </ul>
<p><b>High-Impact Mental Wellbeing Practices for Early Childhood Educators (Birth to 3 Educators, Family Child Educators, Pre-K to Grade 3 Educators, and Administrators)</b></p> <ul style="list-style-type: none"> <li>• <b>Overview:</b> This session will provide an opportunity for participants to examine their own identity and mental wellbeing, and how this impacts the young children they support. Participants will deepen their understanding of a broad repertoire of mental wellbeing practices.</li> </ul>
<b>Core of Knowledge Area #12:</b> Personal Development and Self Care (1.5 hours)
What days will the facility close?
Attach confirmation email for conference attendees.